

**Directory of Principal Contacts  
Human Resources  
Edmonds Community College**

Forms and information can be found on the HR web page at <http://employees.edcc.edu/hr/default.html>.  
For questions please see our principal contacts below.

<b>Function</b>	<b>Principal Contact</b>	<b>Extension</b>
<a href="#">Campus Directory Updates</a> (Employees)	Janette Reilley	1774
Classified Employee Personnel Rules/Negotiated Agreement	Dennis Curran Suzanne Moreau	1647 1246
Classified Position Reviews/Reclassifications	Joseph Roland	1470
Disability Accommodations (Processes/Issues)	Suzanne Moreau	1246
Discrimination Complaints/Issues (Employees and Students)	Dennis Curran Suzanne Moreau	1647 1246
Employee Benefits (Medical, Dental, Life Insurance, Long-Term Disability)	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077  1069
<a href="#">Employee Earnings History and Leave Balances</a>		
<a href="#">Employee Information Changes</a> (Addresses, Phone Numbers, Name Changes, etc.)		
Employee Records Classified (Non – Head Start) Classified (Head Start) Exempt Full-time and Associate Faculty Part-time Hourly and Students	Janette Reilley Bethany Sugawara Janette Reilley Mable Liddell Janette Reilley	1774 4502 1774 1326 1774
Employment Verifications	Joseph Roland	1470
Faculty Negotiated Agreement Questions	Dennis Curran Suzanne Moreau	1647 1246
Family Medical Leave Act (FMLA) Process	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077  1069
<a href="#">Forms</a>		
General Human Resources Information	Kathi Gentry	1400

Organizational Charts	Nadescha Bunje	1036
Payroll Questions – Bellevue College Payroll Services	Bellevue Payroll	1492
Personnel Action Forms (PAFs)/Salary/Wage Rate Information		
Classified (Non – Head Start)	Janette Reilley	1774
Classified (Head Start)	Bethany Sugawara	4502
Exempt	Janette Reilley	1774
Full-time and Associate Faculty	Mable Liddell	1326
Part-time Hourly and Students	Janette Reilley	1774
<a href="#">Policies and Procedures</a>		
<a href="#">Public Records Requests</a>	Tricia Lovely	1024
Recruitment Information	Joseph Roland Tricia Lovely	1470 1024
<a href="#">Title IX and Sexual Harassment Complaints</a> (Employees and Students)	Dennis Curran Suzanne Moreau Gene Blahato	1647 1246 1812
Shared Leave Process	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077 1069
Sick Leave Buy-Back	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077 1069
<a href="#">Time and Leave Reporting (TLR)</a>	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077 1069
Tuition Waiver for Employees	Kathi Gentry	1400
Unemployment Compensation	Suzanne Moreau	1246
<a href="#">Whistleblower Forms and Information (Washington State)</a>	Dennis Curran	1647
Worker's Compensation Claims (L&I) (Injury and Illness Incident Report)	Debbie Lau (N-Z, Associate Faculty) Denise Olson (A-M, All PT Hourly)	1077 1069